

**BRIEFING DETAILS**

<b>BRIEFING DATE / TIME</b>	Tuesday, 4 June 2024, 10:15am – 11:45am
<b>LOCATION</b>	MS Teams

**BRIEFING MATTER(S)**

PPSSTH-381 – HILLTOPS – DA2024/0026 - 7 Ripon Street YOUNG 2594 - School alterations and additions - Demolition of science building, erection of a new two storey science building and alterations and additions to the two storey administration building

**PANEL MEMBERS**

<b>IN ATTENDANCE</b>	Chris Wilson (Chair), Juliet Grant, Grant Christmas, Craig Filmer, Amber Blythe
<b>APOLOGIES</b>	None
<b>DECLARATIONS OF INTEREST</b>	None

**OTHER ATTENDEES**

<b>COUNCIL ASSESSMENT STAFF</b>	Andrew Raines, Kylie McFadyen
<b>APPLICANT REPRESENTATIVES</b>	Daniel Trevino (SQC Group), Kathy Holding (Hennessy Catholic College), Nadine Woods (Hennessy Catholic College), Geoff Whitnall (Catholic Education, Archdiocese of Canberra & Goulburn), Graham Beaver (Catholic Education, Archdiocese of Canberra & Goulburn)
<b>OTHER</b>	Tim Mahoney (DPHI), Tracey Gillett (DPHI)

**KEY ISSUES DISCUSSED**

## Council:

- Council gave an overview of the proposed development, history, and site context.
- Council advised that consultation with Heritage NSW was not required.
- Council is waiting on a referral response from its Heritage Adviser regarding the alterations and additions to the administration building noting that the administration building is a local heritage item.
- Council did not receive any submissions in response to the initial notification.
- Due to an administrative error the application has been readvertised until late June.
- Council is waiting on a referral response from Essential Energy.

**Panel:**

- The Panel questioned Council on whether a request for information (RFI) would be required if no submissions were received.
- Council advised that in the absence of submissions which raised new assessment issues/matters, there would be no reason to request further information from the Applicant.
- The Panel noted if no submissions are received, and there were no outstanding assessment issues, then the application could proceed to determination following the preparation and submission by Council of a report and recommendation.
- The Panel chair requested Council notify the Planning Panels Secretariat re the outcome of the second notification period so a determination date could be scheduled.
- The Panel noted that there was insufficient justification for the full Panel to visit the site given the nature of the proposal, the electronic resources and other information available regarding the site and its context, and the fact that both Council representatives were well acquainted with the site.
- The Panel advised that it did not have any fundamental concerns with the project.

**Applicant:**

- The Applicant gave a detailed summary and overview of the application including background and site context.